

## **SALISBURY PRIMARY SCHOOL**

### **Transition & Reception Enrolment Policy**

#### **RATIONALE**

At Salisbury Primary School, we believe it is essential for children in their early years to have a smooth transition from pre-school to school. This transition must be supportive of the child and the child's family.

#### **Guidelines:**

- There is one intake per year, with children starting school for the first time on the first day of first term.
- Children starting school must be 5years of age by May 1<sup>st</sup>.

#### **Transition from Pre-school**

To ensure a successful transition of children from pre-school to school, the following process occurs:-

Four transition visits in term four of the year preceding the student's start.

1<sup>st</sup> visit will be from 9:00 to 10:30

Visits 2-4 will be from 9:00 to 12:15 am

Parents / Caregivers meet with members of leadership for a chat and morning tea from 9.00 am- 10.00 am on the first transition visit to the school.

Reception teachers will visit feeder kindergartens and preschools to become acquainted with the children prior to transition visits.

#### **Beginning School**

Children beginning school remain at school until 3.15pm. Parents / caregivers or teachers can negotiate to have children go home earlier as required if they are experiencing difficulties.

#### ***Children with Special Needs***

The pre-schools will initiate a meeting of all relevant parties for those children with special needs to maximise the appropriate placement and transition.